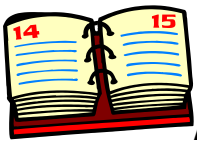


ATTENDANCE

Regular school attendance is the foundation for academic achievement and success. It is also the law! Please make regular attendance a priority for your family. Please refer to the Otter Tail County-Wide K-12 School Attendance Policy on page 23. This is the attendance policy followed by the Parkers Prairie Public Schools.

If your child is going to be absent from school, please notify the school office before 9:00 a.m. 218-338-4079 ext. 402



Appointments - Parents are asked to schedule appointments outside of the school day. However, if it is necessary for a child to leave school during the day to attend an appointment, a phone call or written note is required.



Excessive Absences - A contact from the principal will be made after 5 absences. If excessive absence becomes a problem for your family, you may be asked to provide documentation from a health care professional for each additional absence.



Notifying the School – Parents are expected to notify the school office of an absence by 9:00 am. Without notification the **absence may be considered unexcused**.



Tardiness - Students who arrive at school after 8:25 should report directly to the office and will be counted tardy. Students who are at school prior to this time, but are not in the classroom ready for instruction may also be counted tardy. Late busses are the exception, of course.



Picking up Children during the Day - When picking children up during the day, parents must park and come into the school office to wait for their child. Children are not allowed to leave the school building during the day without a parent/guardian or other adult that the family has designated. Children are not allowed to wait outside for pick-up.